

# Conventional

**Conventional** people like to work with data, have clerical or numerical ability, carrying things out in detail or following through on other's instructions.

## **I am Conventional if:**

- I like to work with numbers, records, or machines in a set, orderly way.
- Compared to persons my age, I am good at working with written records and numbers in a systematic, orderly way.
- I value success in business.
- I am orderly, and good at following a set plan.



**Conventional** people prefer rules and regulations and emphasize self-control. They prefer structure and order to ambiguity in work and interpersonal situations. Conventional people place value on prestige or status.

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## The “Organizers”

### Personality:

- Structured
- Accurate
- Detail oriented
- Loyal followers

### Work Environments:

- Business detail
- Data generated
- Traditional
- Rewards conformity & dependability

### Sample Occupations:

- Appraisers and Assessors of Real Estate (CE)
- Accountants and Auditors (CE)
- Air Traffic Controllers (CRE)
- Audio & Video Equipment Technicians (CS)
- Audio-Visual and Multimedia Collections Specialists (CS)
- Budget Analysts (CE)
- Cargo and Freight Agents (CR)
- Cartographers and Photogrammetrists (CIR)
- Claims Adjusters, Examiners, and Investigators (CEI)
- Compliance Officers (C)
- Computer Operators (CR)
- Computer User Support Specialists (CIR)
- Credit Analysts (CE)
- Customer Service Representatives (CES)
- Insurance Appraisers, Auto Damage (CRE)
- Insurance Underwriters (CEI)
- Legal Secretaries (CE)
- Management Analysts (CEI)
- Medical Records and Health Information Technicians (CR)
- Medical Secretaries (CE)
- Pharmacy Technicians (CRI)
- Social Science Research Assistants (CI)
- Tax Preparers (CE)